

| A   | B             | C  | D   | E             | F                            | G   | H                    | I   | J  |
|---|---------------|--|---|---------------|------------------------------|---|----------------------|---|--|
| <b>INTEGRATION JOINT BOARD BUSINESS PLANNER -</b><br>The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. |               |  |   |               |                              |   |                      |   |  |
| Date Created  | Report Title  | Minute Reference/Committee Decision or Purpose of Report   | Report Number   | Report Author | Lead Officer / Business Area | ORGANISATION ACHSCP/ACC/NHSG              | Update/ Status (RAG) | Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred   |
| <b>23 March 2021</b>  |               |  |   |               |                              |   |                      |   |  |
| 4   | Standing Item | Chief Officer Report   | A regular update from the Chief Officer   | HSCP.21.020   | Martin Allan                 | Business Lead                             | ACHSCP               |   |  |
| 5   | Bi-Annual     | IJB Membership and Appointment of Chair and Vice-Chair   | To confirm Membership of the IJB and appointment of Chair and Vice-Chair  | HSCP.21.022   | Derek Jamieson               | Chief Officer                             | ACHSCP               |   |  |
| 6   | Standing Item | Medium Term Financial Fraemework (MTFF)  |   | HSCP.21.025   | Alex Stephen                 | Chief Finance Officer                     | ACHSCP               |   |  |
| 7   | 27.01.2021    | IJB Scheme of Governance - Annual Review - HSCP.21.007   | On 27.01.2021, (vii)to instruct that all amendments and additions to the documents agreed at (i) to (iv) be proof read and amended as required and presented in 'track change format' to the IJB on 23 March 2021 for approval.   | HSCP.21.019   | Kundai Sinclair              | ACC Legal                                 |                      |   |  |
| 8   | 13.01.2021    | Inspection of justice social work services   | Following publication of Care Inspectorate Review, update to be reported to IJB On 23.02.2021, direction to take to 23 March 2021 Meeting   | HSCP.21.024   | Sandra Macleod               | Chief Officer                             | ACHSCP               |   |  |
| 9   | 17.12.2020    | Annual Grant Fund Request  | To advise grant funding requirements for the financial year 2021/2022 to several counselling services   | HSCP.21.021   | Anne McKenzie                | Commissioning Lead                        | ACHSCP               |   |  |
| 10  | 09.03.2021    | Reduction in Notional Rent   |   | HSCP.21.030   | Alex Stephen                 | Chief Finance Officer                     | ACHSCP               |   |  |
| <b>25 May 2021</b>  |               |  |   |               |                              |   |                      |   |  |
| 13  | Standing Item | Chief Officer Report   | A regular update from the Chief Officer   |               | Martin Allan                 | Business Lead                             | ACHSCP               |   |  |
| 14  | 09.06.2020    | Supplementary Work Plan 2020/2021  | 09.06.2020 IJB : e) Agrees to accept a further report once the review of training and skills development services has been carried out; the target date for this being June 2021  |               |                              |   |                      |   |  |
| 15  | 08.09.2020    | Immunisations - HSCP.20.037  | 3. Summary of Key Information<br>(iii)to instruct the Chief Officer, ACHSCP to present an Evaluation and Lessons Learned report to the Board on 25 May 2021.  |               |                              |   |                      |   |  |
| 16  | 01.12.2020    | Stay Well , Stay Connected   | Focusing on short break opportunities in Aberdeen. A report to discuss and develop opportunities and ideas for H&SC colleagues, providers, communities.   |               | Anne McKenzie                | Commissioning Lead                        | ACHSCP               |   |  |
| 17  | 01.12.2020    | 2C Progress Update   | IJB re HSCP.20.049 ; (iv)to request that an update on the outcomes of the procurement process is brought back to the IJB in March 2021.   |               | Sandra MacLeod               | Chief Officer                             | ACHSCP               |   |  |
| 18  | 04.09.2019    | Market Facilitation Update   | Co-Vid-19 measures delay from 24/03/20  |               | Anne McKenzie                | Commissioning Lead                        | ACHSCP               | On 01.12.2020 delayed to June 2021  |  |
| 19  | Standing Item | Risk Register  | Bi-annual Repoprtng - May and November 2021   |               | Martin Allan                 | Business Lead                             | ACHSCP               |   |  |
| 20  | 03.02.2021    | Independent Review of Adult Social Care in Scotland (Feeley Report)                              | Following publication of SG Report , update to be reported to IJB, on 23.02.2021, delayed until 23.02.2021  |               | Sandra Macleod               | Chief Officer                             | ACHSCP               | D   | This report will be deferred to 6 July 2021, after Local Government Elections to allow SG update on intentions |
| 21  | 10.03.2021    | Adult Protection Committee Biennial Report   | To update IJB on this Biennial Report   |               | Claire Duncan                | Lead Social Worker                        | ACHSCP               |   |  |
| 22  | 19.11.2019    | Local Survey   | On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB, then on 28.10.2020 transferred to 01.12.20, then on 23.02.2021 delayed to May 2021 |               | Alison MacLeod               | Performance Lead                          | ACHSCP               | D   | This report awaits SG discussion before preparation and is deferred to 6 July 2021                             |
| 23  | 13.01.2021    | Equality Outcomes  | Aon 13.01.2021 at IJB PreAgenda, intimation of report to be submitted   |               | Alison Macleod               | Performance Lead                          | ACHSCP               |   |  |
| 24  | Standing Item | Review of Scheme of Integration to incorporate Review of ACC Governance (delayed from June 2020) | Annual review. IJB 20200128 move to June 2020, then to September then December 2020. On 02.10.20 The Board resolved :- to amalgamate the intended 'Review of Governance (ACC)' report referenced at Line 21 on the Planner with the intended 'Review of Scheme of Integration' referenced at Line 20 on the Planner. On 28.10.20 the Board agreed to defer this report until 23.02.2021 to allow consultation with the Constituent Authorities                    |               | Jess Anderson                | Chief Officer - Governance                | ACC                  |   | Due to operational response to pandemic, this report Delayed until 25 May 2021                                 |
| 25  | 11.12.2018    | Autism Strategy and Action Plan  | IJB 11.12.18 Article 13 - The Board noted that progress reports on the implementation of the above would be provided annually, with updates to the Clinical Care and Governance Committee in the interim. Suggested April 2020, then To be reported to 23.06.20 meeting and combined with Annual Update (from PreAgenda on 29.01.20 and IJB on 11.02.20).   |               | Kevin Dawson                 | Learning Disabilities Lead                | ACHSCP               | Report to CCG then Service Update to IJB  | Due to operational response to pandemic, this report Delayed until 25 May 2021 as a Service Update             |
| 26  | 21.01.2020    | Fast Track Cities  | On 21.01.20 from ; Fast Track Cities - HSCP.19.081 ; and instruct the Chief Officer to provide an update on progress in January 2021.   |               | Elaine McConnachie           | Public Health Coordinator                 | ACHSCP               | Delay around pandemic activities, to be presented when full year update.          | Due to operational response to pandemic, this report Delayed until 25 May 2021                                 |
| 27  | 02.06.2020    | Covid-19 Response - Lessons Learned  | From an IJB Workshop  |               | Sandra MacLeod               | Chief Officer                             | ACHSCP               |   | Due to continuing pandemic and operational response, this report Delayed until 25 May 2021                     |
| 28  | 19.11.2019    | Local Survey   | On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB, then on 28.10.2020 transferred to 01.12.20, then on 23.02.2021 to 25.05.2021       |               | Alison MacLeod               | Performance Lead                          | ACHSCP               |   |  |
| <b>06 July 2021</b>   |               |  |   |               |                              |   |                      |   |  |
| 30  | Standing Item | Chief Officer Report   | A regular update from the Chief Officer   |               | Martin Allan                 | Business Lead                             | ACHSCP               |   |  |
| 31  | Standing Item | Chief Social Work Officers Annual Report   | To present the Chief Social Work Officer annual report.   |               | Graham Simpson               | Integrated Children's and Family Services | ACC                  |   |  |

